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## LEGAL ASSISTANCE IN THE PROCESS OF LICENSE EXTENSION OF REGIONAL BP LICENSING AT PT KARYA SUKSES PERSADA

Nadia Salsabilla<sup>1</sup>, Winda Fitri<sup>2</sup>

<sup>1,2</sup>Universitas Internasional Batam,

Email of correspondence: [nadiamareta26@gmail.com](mailto:nadiamareta26@gmail.com) ,winda@uib.ac.id

### Abstract

Karya Sukses Persada is a company engaged in construction services, construction services are a consulting service for construction services, planning for construction, working on an construction project as well as services for construction supervisors. The company is working on a project that must deliver goods from Batam to Tanjung Pinang therefore it requires a Business Permit for the Regional Concession Agency. To obtain a Batam Business License, the author uses direct interview techniques with sources, namely public service officers and also HRD managers from partner companies, then the technique used is observation technique. Then the output achieved from this project is the issuance of a Regional BP Business License for PT Karya Sukses Persada which is needed by partner companies.

**Keyword:** *Licensing, Business Permit, Badan Pengusahaan Batam*

### Introduction.

To form a business, in accordance with the rules that apply in Indonesia, any type of business in Indonesia is required to complete all forms of legality so that it is legally valid and to prevent disputes that will occur in the future. In addition to preventing disputes, an effort also completes all types of legality so that they are legally recognized and get the rights that should be obtained, namely legal recognition and protection. This also applies to someone who will establish a Limited Liability Company. After all forms of legality are completed and completed and validated by the competent institutions, then an entrepreneur can run his business. One of the consequences of the incompleteness of various kinds of business licenses for a company is that if there is a dispute involving the court, it is true even if the company will still be weak in the eyes of the law because the opposing party to the dispute will reveal the fact in court that the business license of this company itself is not complete. a company that insists on continuing to run its business is considered illegal due to incomplete legality. Disputes that may often occur are if there is a cooperation between two parties and then one of the parties does not carry out the obligations in accordance with what has been agreed (Default), then the party who is harmed will sue the other company by filing a civil lawsuit, if it is found an entrepreneur who does not have completeness of legality in accordance with applicable regulations, the entrepreneur will be given a sanction,

even in the worst case the court will terminate his business and declare all types of business carried out can be categorized as illegal because they do not get a permit. Therefore, it is very important for companies to complete all forms of corporate legality as a form of compliance with applicable regulations in Indonesia.

In this regard, PT. Karya Sukses Persada runs a Construction Services business, all forms of legality from PT. Karya Sukses Persada is complete except for the Regional BP permit. In accordance with Government Regulation No. 21 Tahun 2009<sup>1</sup> concerning Customs Treatment, ITaxation and Issuance of Goods for Regions or I Areas that have been designated as Free Trade Areas, that all types of activities in and out of goods into the Batam Free Trade area or area will only be carried out by the authorized official to obtain a business permit by the Batam Concession Agency (BPIBatam). The Business License is a legal requirement that must be owned in order to carry out business activities in the free trade area and also the Batam free port which will be issued by the Batam IBP. All types of requirements for feasibility assessment and research are contained in the registration form. If the company has met the requirements stated in the BP Batam registration form, the applicant company can be granted a business license.

## Methods

In order to collect appropriate data in this practical work, I did several ways, including:

### 1. Interview Techniques

The author conducted a direct interview process with the HRD Manager from PT. Karya Sukses Persada is Mr. Dodi Muda. The author collects more in-depth information about the background of the company and then analyzes what is needed by the company so that the author can carry out Community Service activities according to what is needed by the partner where he works.

### 2. Observation Techniques

Observations made by this author aim that the data that has been done by the author has been valid with the observations made by the author. The main data sources used in sociological juridical research are primary data types and as support data types are used secondary.

*a. Primary data* is the main data that can be described as the type of data obtained directly from researchers or respondents or informants. In this study, the authors obtained primary data through direct interviews with informants from the company and also received information through informants who came from the Public Service Mall where the place to apply for all types of permits was in Batam City, conducted direct interviews to find out how the requirements must be carried out as a condition for issuance. Business License required as the object of the research.

*b. Secondary data* is written data sourced from laws and regulations, literature books, scientific works and documents related to the problem to be studied. The laws and regulations include laws that specifically regulate and those that do not specifically regulate the requirement to have a business license which is the object of the research.

### **Result and Discussion**

The Regional BP Business License has the function of granting permits to companies located in the Free Trade Zone and Free Port of Batam, regardless of other permits required under applicable laws and regulations. The entry of goods into the Free Zone from Outside the Customs Area is granted exemption from fiscal facilities in accordance with PP 10 of 2012 article 14. Without a Regional BP permit, a business will not be able to carry out transactions of goods either out or in. This project will be very useful for the company as a form of complete legality of the company because in connection with the type of business carried out by PT. Karya Sukses Persada, namely construction services, Of course it will require construction goods from outside the city because not all goods that have the best quality are in Batam. The beginning of the research begins with conducting interviews related to what problems are being faced by the company and relevant to the author's department and if the author can do to help solve these problems. After that, it was found that there were incomplete files from the company, namely the Regional BP Business License had expired. Meanwhile, the Regional BP Business License is an instrument for completing the legality of the company so that it can send and receive goods to support the completion of work projects by this company. Therefore, the author as an intern student who is carrying out community service duties decided to help administer the extension of the Regional BP Business License. The stages for extending or making a Regional BP Permit are:

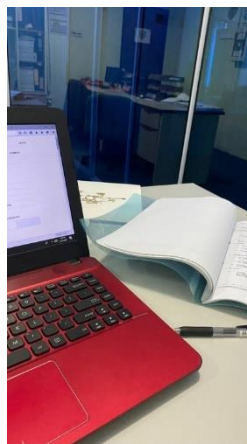
- a. To take care of the Regional BP permit, it can be done online through the website, if you want to take care of it without using online, you can go directly to the public service counter.
- b. Ensure all business fields have been registered in the online NIB and all business fields are in an effective state
- c. Manage location permits
- d. Manage business license
- e. Manage commitment permits
- f. After all permits are fulfilled, all other types of supporting documents must be completed such as power of attorney, statement letter, letterhead application letter and others.
- g. Scan and Upload all types of requirements that have been completed
- h. Then after the company uploads all types of requirements, then administrative research is carried out. Administrative research is to assess the suitability of the line of business carried out with supporting documents owned
- i. After that, a field verification will be carried out by BP Batam to check the accuracy of the information provided and the conditions in the field
- j. After all the documents have been completed and the document verification has been carried out as well as field verification, the BP Batam permit letter will be issued which has been signed by the party who has the authority from BP Batam.



Picture 1.  
Project Activities



Picture 2.  
Project Activities



Picture 3  
Project Activities



Picture 4  
Project Activities



Picture 5  
Project Activities



Picture 6  
Project Activities

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