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# DESIGN OF ACCOUNTING SYSTEM AND FINANCIAL REPORTING IN PT. AUTO 88 INDONESIA

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#### Abstract

Practical Work is done with the purpose to simplify transaction recording and produce financial reports for PT. Auto 88 Indonesia according to accounting principles that apply to MSMEs. Transaction recording of PT. Auto 88 Indonesia is done manually with Microsoft Excel, and financial report is not made. The solution to this problem is the creation of a computer-based program using Microsoft Access to record transactions and produce MSME financial reports. Data collection for the program is carried out by conducting interviews and operational observations of MSMEs. The accounting program with Microsoft Access is designed to match the data collected from the interviews. The financial reports produced in this program start from the profit/loss report, changes in equity report, statement of financial position, and so on. Implementation of Access program at PT. Auto 88 Indonesia by the owner is carried out after the program produced is in accordance with the needs. PT. Auto 88 Indonesia can record transactions in accordance with applicable MSME accounting principles and can produce financial reports. Thus, PT. Auto 88 Indonesia can find out new information that could not be known before through manual recording. Accounting records can be done neatly and systematically compared to before.

**Keywords**: Accounting Program, Financial Reports, Microsoft Access, Practical Works

## Introduction

Technology already become part of human life used to solve human problems to achieving its goals (Setiawan, 2018). The endless development of technology from time to time where humans continue to make new innovations in technology making it easier for human life where everything become practical. Technological innovations can change the way of life, communication, and ways of working which benefit human life, so the opportunity to accept more advanced technology into human daily life is high (Hadi Adha *et al.*, 2020). Differences in technology between companies can cause differences in business efficiency, and productivity in the industrial world (Wijaya & Utama, 2013). MSMEs tend to have different business scales so that the technology used is not as complex as large-scale companies, but there are various technologies that can support MSMEs in facilitating their daily work and increasing work efficiency, one of which is recording transactions and reporting on company financial statements.

Many MSMEs choose to use manual transaction recording due to the simplicity of daily transactions. The financial reports provided by MSMEs are

also simple based on calculations carried out manually based on the records made. This can cause miscalculations in the accounting record that stray from accounting standards in Indonesia which is Statement of Financial Accounting Standards (PSAK), and Financial Accounting Standards for Micro, Small and Medium Entities (SAK EMKM). Miscalculations from the manually recorded transaction may affect the quality of a financial report. It could give wrong information to its user and make it harder for the owner to do decision-making.

PT. Auto 88 Indonesia is an MSME engaged in buying and selling secondhand cars or used cars that has been established since 2007. PT. Auto 88 Indonesia since its opening until now has not used an accounting recording system in recording daily transactions. Transaction recording of PT. Auto 88 Indonesia is still done manually using Microsoft Office Excel. Manual recording can cause errors in the recording process. It will lead to inaccurate information presented in the financial statements. This project was carried out to help PT. Auto 88 Indonesia in carrying out accounting records and financial reporting reports accurately and efficiently. Therefore, researcher designed an accounting system using Microsoft Office Access 2019 to solve the problem faced by PT. Auto 88 Indonesia.

## Methods

In carrying out practical work, the data and information obtained are primary data which are obtained directly from original sources through interviews with direct owners, and by observations at the location of business operations. Interviews were conducted face-to-face with the owner of PT. Auto 88 Indonesia to Q&A session with the aim of gathering information regarding the problems encountered in relation to daily accounting records and financial reporting. Observation activities were carried out to find out the daily business flow, to know the role of each employee, and to know how they record transactions into their system. The data that has been collected will be processed, and used as the basis for designing an accounting system through Microsoft Office Access. Implementation Consists of the stages of preparation, implementation, assessment, and reporting. Stage of preparation begins with conducting a survey to find research subject. Introduction and presentation will be done after to inform the owners about the objectives and benefits of this project. After receiving approval as a research subject, the researcher determines the topic and prepares a practical work proposal. At the implementation stage, researches start to study accounting standards in accordance with the conditions of PT. Auto 88 Indonesia, as well as designing accounting systems and reporting financial statements in accordance with company conditions. Researchers will then implement the system to test the accuracy of the system. Lastly, at the assessment and reporting stage, the preparation of the practical work report is carried out and the finalization of the practical work report through the guidance process and the supervisor concerned will evaluate the results of the practical work implementation.

## **Result and Discussion**

The accounting system that has been designed is adjusted to the applicable accounting standards, namely the Financial Accounting Standards for Micro,

Small and Medium Entities (SAK EMKM) and also adapted to the needs of PT. Auto 88 Indonesia. Here is the preview of the system that has been designed.

1. Password

When the Access accounting system is opened, the first screen that appears is the command "Enter database password" to enter the password in order to access the system. Passwords are created with the aim of increasing system security and preventing other parties from accessing important or confidential company information contained in the system. Here is the display of the password in the system.

Password Required		?	×
Enter database passwo	rd:		
****			
	OK	Ca	ncel

Picture 1

Command to Enter Password Source: Processed data (2021)

## 2. Home Menu

6

After the correct password is entered, the user success in logging in to the Access accounting system. The next display is Home Menu which functions as the main menu. The Home menu has two options buttons which is Open Form and Open Report. When the user selects open form, the user will be directed to the Form Menu. On the other hand, if the user selects open report, they will be directed to the Report Menu. The following is a display of the main menu in the system.

HOME
Open Form
Open Report

Picture 2 Home Menu Source: Processed data (2021)

# 3. Form Menu

The Form menu contains various submenus of forms that have been designed starting from the COA Form, General Journal Form, Inventory Form, Purchase Form, and Sales Form. On the Form menu, users can input transactions, add accounts, add inventory, record sales and purchases directly from the available submenus. In addition, users can review previously inputted transactions. The following is a display of the Form menu.



Picture 3 Form Menu Source: Processed data (2021)

4. Report Menu

The Report menu contains various submenus of Reports that have been designed, such as financial statements reports and other reports. The financial statements designed include a statement of financial position, a profit/loss statement, a trial balance after adjustment, and a statement of changes in equity. In addition, other reports designed to increase user-available information include general ledger, sales reports, and purchase reports. The user must fill in the desired report period in the column provided because it has an effect on the selected Report display. The following is a display of the Report menu.



Picture 4

Report Menu Source: Processed data (2021)

5. Chart of Account Form

The COA form contains the accounts used to record transactions happening in business operations. Information displayed in this form start from Account Header No, Account Header Name, Account Detail No, and Account Detail Name. In this form, users can add accounts if they need a new account to differentiate or classify transaction records as desired. In addition, users can also review the accounts that have been created and used. The following is a display of the COA Form.



Picture 5 Chart of Account Form Source: Processed data (2021)

# 6. General Journal Form

The General Journal form contains transactions that are happening on a daily basis, starting from cash disbursements, withdrawals of personal funds, and payment of other expenses. Here the user inputs the transaction number that occurred, the date the transaction occurred, and the details of the transactions that occurred which were recorded in accordance with applicable accounting standards. In addition, users can also review previously recorded transactions. The following is a display of the General Journal Form.



Picture 6

General Journal Form Source: Processed data (2021)

7. Inventory Form

The Inventory Form contains data on the inventory of second-hand cars that are sold or bought. Users can input cars that have been purchased in the following menu, starting from the data on the car brand, car type, year, color, purchase price and selling price of the car. In addition, users can review all used cars or existing inventory, both previously owned used cars and used cars that have not been sold. The following is a display of the Inventory Form.

		PT. Auto 88 Indon	esia
	a sector as	Inventory	
'	Nama Merek	Daihatsu Ayla BP 1844 GR	
	Tipe Mobil	TRD	
	Tahun	2017	
	Warna	Silver	
	Harga Beli Mol	sil \$96,000,000	
ļ	<b>N</b>	+ E × F H	
		Picture 7	

Inventory Form Source: Processed data (2021)

## 8. Purchase Form

Purchase Form contains transaction data for buying second-hand car. Please note that users need to input in the Inventory Form containing the data of the used car purchased before entering the Purchase Form. In the Purchase Form, users can input purchase details starting from the Purchase No, date of purchase, and inputting the name of the seller. It must be noted that the used car data that is inputted must match the data that was previously inputted on the Inventory Form. If there is an input error or discrepancy in the car data between the Inventory Form and Purchase Form, the input is invalid or failed. Here is the view of the Purchase Form.



Purchase Form Source: Processed data (2021)

9. Sales Form

Sales form contains transaction data for second-hand car. It should be noted that inputting sales transactions is considered failed or invalid if data on used cars sold is not entered in the Inventory Form. The user can input sales starting from the Sales No, date of purchase, and inputting the buyer's name. If there is an input error or discrepancy in the car data between the Inventory Form and the Sales Form, the input is invalid or failed. The following is a display of the Sales Form.



Picture 9 Sales Form Source: Processed data (2021)

10. Statement of Financial Position Report

The statement of financial position is an important financial statement for companies to find out the financial condition of the company's assets, liabilities, and equity in a certain period. The information presented in the report can be used as a comparison of the company's financial condition from year to year and for decision making. The following is a display of the statement of financial position.

ANAMAND EVER	PT. Au	to 88 Indonesia	
611978 (C) 218	Statemen	t of Financial Position	
From	Friday, Oct	ber 1, 2021	
То	Tuesday, Nove	mber 30, 2021	
Aktiva			
Asset			
Akumulasi Penyusutan Aset	Tetap	(Rp160,000,000)	
Aset Tetap		Rp1,200,000,000	
Persediaan		Rp1,037,500,000	
Piutang Usaha		Rpo	
Bank		Rp1,479,100,000	
Kas		Rp24,902,000	
		Rp3,581,	02,000
Hutang dan Modal			
Liabilities			
Utang Usaha		Rpo	
Equity			
Modal		Rp3,581,502,000	
		Rp3,581,9	;02,000
Monday, January 3, 2022			Page
19:20:05		6	<u>e</u>

Statement of Financial Position Report Source: Processed data (2021)

# 11. Income Statement Report

Through the income statement, users can find out whether the business operations that occur are making a profit or loss. The income statement shows the company's income which is then reduced by the cost of goods sold or HPP and reduced by expenses incurred by the company for the company's operations to run. The income statement is used in making company decisions to develop its business in order to generate maximum profit. The following is a display of the income statement.

📑 Menu Rep	ort Lap_LabaRugi			
		From	PT. Auto 88 Indonesia Income Statement Tridey, October 1, 2021	
5	ales	То	Tuesday, November 30, 2021	
	Pendapatan		Rpi	,030,000,000
	Haroa Pokok Peniualan		(R)	957,000,000)
	Beban Gaii		(F	(p16,800,000)
	Beban Utilities			(Rp6oo,ooo)
	Beban Maintenance			(Rp5,650,000)
	Beban Iklan		(	Rp1,400,000)
	Beban Penvusutan		(F	(p10,000,000)
N	et Profit/ Loss		R	p38,550,000
Su 9:	nday, December 26, 2021 37:11 PM		8	Page 1 of 1

Picture 11

Income Statement Report Source: Processed data (2021)

12. Changes in Equity Report

The statement of changes in equity is used to find out changes in the capital of a company after the addition or subtraction of the company's profit or loss and the reduction of prive. The following is a display of the statement of changes in equity.

		PT. Au	to 88 Indonesia	
Q	devolution terms	Ch	anges in Equity	
	From	Friday, Oc Tuesday, Nov	tober 1, 2021 ember 30, 2021	
Begir Profi Prive	nning Balance, Ow t [	ner's Equity Rp38,550,000 Rp3,500,000	Rp3,546,452,000	
Equit	y Change	de Equitor	Rp35,050,000	

Picture 12

Changes in Equity Report Source: Processed data (2021)

13. Adjusted Trial Balance

The balance sheet shows the ending balance of each account from the general ledger. All transactions that have been recorded under the account will be totaled and the data will be used in the preparation of financial statements. In the trial balance, we can identify accounting errors that occur and make corrections before proceeding to the preparation of financial statements. The following is a display of the trial balance.

	CAUTO EE	PT. Auto 88	Indonesia	
		Adjusted Tria	il Balance	
	From	Friday, October 1, 2	2021	
	То	Tuesday, November 30	), 2021	
Account No	Account Name	Debit	Credit	Balance
1110	Kas	Rp1,030,000,000	Rp1,044,550,000	Rp24,902,000
1120	Bank	Rpo	Rp20,900,000	Rp1,479,100,000
1130	Piutang Usaha			Rpo
1140	Persediaan	Rp1,037,500,000	Rp957,000,000	Rp1,037,500,000
1150	Aset Tetap			Rp1, 200,000,000
1160	Akumulasi Penyusutan Aset Tetap	Rpo	Rp10,000,000	(Rp160,000,000)
2110	Utang Usaha			Rpo
3110	Modal			(Rp3,546,452,000
3120	Prive	Rp3,500,000	Rpo	Rp3,500,000
4110	Pendapatan	Rpo	Rp1,030,000,000	(Rp1,030,000,000
5110	Harga Pokok Penjualan	Rp957,000,000	Rpo	Rp957,000,000
6111	Beban Gaji	Rp16,800,000	Rpo	Rp16,800,000
6112	Beban Utilities	Rp600,000	Rpo	Rp600,000
6113	Beban Maintenance	Rp5,650,000	Rpo	Rp5,650,000
6114	Beban Iklan	Rp1,400,000	Rpo	Rp1,400,000
6120	Beban Penyusutan	Rp10,000,000	Rpo	Rp10,000,000
Total		Rp3,062,450,000	Rp3,062,450,000	R

Picture 13

Adjusted Trial Balance Source: Processed data (2021)

14. Ledger

The general ledger contains details of all transactions that have occurred which have been recorded in a certain period and then classified by the accounts. Below is a view of one of the accounts in the general ledger of the cash account.

			PT. Aut	o 88 Indonesia		
			States Other	Ledger		
			To Twesday, Never	alter 30, 2021		
				Debit	Credit	Balances
Asset						
1110	Kes					
	10/10/2021	S-2110-1	Desi Lee	Rp126,000,000	Rpo	Rp126,000,000
	10/4/2021	GJ-2110-01	Beban lidan OLX Paket Highlight	Rpo	Rp700,000	(Rp700,000)
	11/27/2021	5-2111-4	Stephanie	Rp180,000,000	Rpo	Rp180,000,000
	11/23/2021	5-2111-3	Jessica	Rp175,000,000	Rpo	Rp175,000,000
	11/18/2021	5-2111-2	Jecky A	Rp155,000,000	Rpo	Rp155,000,000
	11/9/2021	5-2111-1	Erika Putri	Rp120,000,000	Rpo	Rp120,000,000
	10/22/2021	S-2110-2	Apeng	Rp170,000,000	Rpo	Rp170,000,000
	11/28/2021	P-2111-4	Herry Tanto	Rpo	Rp103,900,000	(Rp103,500,000)
	11/18/2021	P-2111-3	Muhammad Dayat	Rpo	Rp131,000,000	(Rp131,000,000)
	11/12/2021	P-2111-2	Hangky	Rpo	Rp130,000,000	(Rp130,000,000)
	11/5/2021	P-2111-1	Cindy	Rpo	Rp257,000,000	(Rpz57,000,000)
	10/29/2021	P-2110-3	Sarina	Rpo	Rp173,000,000	(Rp173,000,000)
	10/19/2021	P-2110-2	Aju	Rpo	Rp135,000,000	(Rp135,000,000)
	20/5/2022	P-2110-1	Benny	Rpo	Rp108,000,000	(Rp108,000,000)
	10/6/2021	GJ-2110-02	Salon Mobil Honda Agya 2018 Type TRD BP 1178 R	Rpo	Rp400,000	(Rp400,000)
	11/29/2021	GJ-2111-10	Polis Mobil Toyota Calya 2018 Type G BP 1204, JS	Rpo	Rp400,000	(Rp400,000)
	10/8/2021	GJ-2110-03	Ganti Ban Mobil Daihatsu Xenia 2016 Type X BP 14	Rpo	Rp500,000	(Rp500,000)
	10/20/2021	GJ-2110-05	Sisip Cat Daihatsu Xenia 2018 Type R BP 1754 EA	Rpo	Rpgoo,ooo	(Rp500,000)
	10/23/2021	GJ-2110-06	Salon Mobil Daihatsu Xenia 2018 Type R BP 1754 E.	Rpo	Rp400,000	(Rp400,000)
	10/30/2021	GJ-2110-08	Polis Mobil Daihatsu Terios 2017 Type Adventure B	Rpo	Rp400,000	(Rp400,000)
	10/28/2021	S-2110-3	Della Gabriella	Rp104,000,000	Rpo	Rp104.000,000
	53/3/2025	GJ-2111-01	Salon Mobil Daihatsu Terios 2017 Type Adventure E	Rpo	Rp400,000	(Rp400,000)
	11/3/2021	GJ-2111-02	Beban Iklan OLX Paket Highlight	Rpo	Rp700,000	(Rp700,000)
	11/6/2021	GJ-2111-03	Salon Mobil Honda HRV 2018 Type E BP 1171 QC	Rpo	Rp500,000	(Rp500,000)
	11/13/2021	GJ-2111-04	Sisip Cat Honda Brio 2017 Type RS BP 1789 DE	Rpo	Rp650,000	(Rp650,000)
	11/15/2021	GJ-2111-05	Salon Mobil Honda Brio 2017 Type RS BP 1789 DE	Rpo	Rp500,000	(Rp500,000)
	11/19/2021	GJ-2111-07	Sisip Cat Toyota Avanza 2017 Type E BP 1013 JM	Rpo	Rp500,000	(Rp500,000)

Picture 14 Ledger Source: Processed data (2021)

# 15. Purchase Report

The purchase report contains purchase data within a certain period starting from the purchase number, date, name of the seller, and data on the car in question along with the purchase price. The following is a display of the purchase report.

			PT. Auto 88	Indone	sia	
		From To	Friday, October 1, Tansday, Nevenker 5	2021		
Purchase Date	Purchase No	Nama Perjual	Merk Mobil	Oty	Harga	Total
se(g2023	P-2350-5	Barry	Honda Agya BP 1178 RM	8	Rpso8,000,000	Rpsoliaza,aza
						RaneR, seco, seco
nahghan	Parmara	Ajo	Debetse Xerie 8P 1996 FA	2	Sha <sup>22</sup> ana'ana	Bps 35 contrant
						Rp135,000,000
miniterr	P-2110-3	Sarina	Daihatsu Terios BP 1356 HL	3	Rp173,000,000	Rp373,030,030
						Rp173,000,000
11/5/2021	P-2112-1	Cinéy	Honds HRV BP 1171 GC	1	Rp257,000,000	Rp257,000,000
						R0257,000,000
11/12/2021	P 2111 2	Hengily	Honds Brie BP 1755 DL	2	Rp130,000,000	R0130,000,000
						Rp130,000,000
11/18/2021	P-2111-3	Muhammad Dayat	Toyota Avanza BP sesg JM	4	Rp131,000,000	Rp131,000,000
						Rps33,000,000
31/38/2023	P-2353-4	Henry Tanto	Toyota Caiya BP sooy JS		Rps03,500,000	Rps03,600,000
						Renegspose
Total Purchase						Renjogy, jeou ooo
unday, Docomber	25, 2021					Pagesofs
148:19 PM						@ @

Picture 15

Purchase Report Source: Processed data (2021)

## 16. Sales Report

The sales report contains sales data within a certain period starting from the sales number, date, buyer's name, and data on the car in question along with its sales price. The following is a screenshot of the sales report.

		CALCULU E	PT. Auto 88 I	ndonesia		
		Fr 10	rndeg, October 1, 2021 Tecsday, Harcober 50, 202	1		
Sales Data	Sales No	Nama Pembeli	Mark Mobil	City	Harga	Total
10/10/2021	5 3150 1	Dep Los	Dohotov Xenio UP 1476 26	1	Kp126,000,000	Kp155,000,0
						Rp115,000,0
10/22/2021	5-2110-2	Apeng	Honda Uno UP 1515 ZY	1	Kp170,000,000	Kp179,000,0
						R0139,000,0
10/38/3031	5-3110-3	Delb Gobrola	Darhatau Ayla UF 3844 GR	1	Fp104_000,000	R\$104,000,0
						Rp104,000,0
13/9/2021	5-2111-1	Linka Publi	Toyota Calya BP 1384 FU	1	Kp120,000,000	R\$110,000,0
						R#110,000,0
12/12/2021	5-2114-2	Jacky A	Toyota Avanza BF 1968 AL		Rp155,000,000	Rp155,000,0
						Roset, ooo, o
13/13/2021	5-2111-3	Jessica	Toyota Avanza BF 1765 RA	1	R0175,000,000	Rp175,000,0
						R0276,000,0
es/22/2025	S-2155-6	Stephanie	Honda Jazz BP 1030 HI		Fps80,000,000	Rps8a,000,0
						Rps#0,000,0
Total Sales						Rps, e30,000,0

Picture 16

Sales Report Source: Processed data (2021)

After the project output design in the form of an Access system is completed, the accounting record system will be implemented directly at the location of PT. Auto 88 Indonesia. The implementation process is divided into several stages, namely as follows.

1. First Phase Implementation (25 October 2021 – 30 October 2021)

The researcher briefly explained about the designed Microsoft Access accounting system and its uses to Auto 88 owners. After that, they explained the functions of each available menu from transaction input forms to reports and explained how to use the system. At this stage, no errors yet to be been found that require changes in the system.

2. Second Phase Implementation (03 November 2021 – 09 November 2021)

Second phase is carried out by making a return visit to the operational location of PT. Auto 88 Indonesia to find out the progress of using the Access accounting system and to find out if there is user discomfort or dissatisfaction that requires revision. In the input process, the user wants to add the beginning balance to the account in the trial balance which does not exist in the previously designed system to increase the accuracy of the ending balance. Therefore, revision is made by adding beginning balance to the trial balance formula through the COA table.

3. Third Phase Implementation (15 November 2021 – 20 November 2021)

Third phase is carried out by making a return visit to the operational location of PT. Auto 88 Indonesia. Users are getting used to using the Access accounting system so that no input errors are found. However, users find error in the sales and purchase reports where the same sales and purchase numbers appear several times in the reports where each sales and purchase number should only appear once. So that the resulting report is less accurate. Researcher recheck the system and found an error in the relationships build between tables on queries. The system is checked again to ensure that all forms and reports that are designed related to tables and queries do not cause the same error.

4. Fourth Phase Implementation (24 November 2021 – 30 November 2021)

The last implementation was carried out by making a final visit to the operational location of PT. Auto 88 Indonesia. At the last stage, the researcher reassures that the user is proficient in using the Access accounting system and reassures whether there is dissatisfaction in use and any errors encountered during the use of the system.

# Conclusions

PT. Auto 88 Indonesia is a Micro, Small and Medium Enterprise (MSME) which buy and sell second-hand cars. It has been established since 2007 by Mr. Eddy as the owner of MSMEs but still does not use an accounting recording system where the recording is done manually using Microsoft Office Excel. Manual recording can cause errors or inaccurate information presented in the financial statements that are made. Therefore, a project or practical work is carried out in the hope that it can be a solution in facilitating PT. Auto 88 Indonesia in carrying out accounting records and financial reporting that are efficient and accurate.Interviews and observations were carried out to collect data regarding the problems they faced and data about the business or operational flow of PT. Auto 88 Indonesia. Based on the results of interviews and observations, an Access accounting system was designed with accounts, forms, and reports according to the needs of PT. Auto 88 Indonesia. The resulting project output starts from inputting general journals, sales, purchases, inputting inventory and accounts (COA). The reports designed consist of a Statement of Financial Position, a Profit and Loss Statement, and a Statement of Changes in Equity. In addition, there are also other reports, namely the Post-Adjustment Trial, General Ledger, Sales Report, and Purchase Report. After the implementation of the project, there was a change in the condition of the financial records and financial reporting of PT. Auto 88 Indonesia. The company already has its own accounting system and users of the system better understand accounting records according to applicable standards than the previous manual recording. Financial reporting has become much more efficient than the previous manual calculation of financial statements. In addition, the company is able to obtain new information through the financial reports, where the company can compare its financial condition from time to time so that it can plan business development for the future. Based on the results of observations of PT. Auto 88 Indonesia, there are several suggestions and recommendations that can be taken into consideration in the future. PT. Auto 88 Indonesia is expected to continue to implement the Access system that has been designed on an ongoing basis to produce more accurate and consistent reports efficiently. PT. Auto 88 Indonesia needs to archive all types of letters or documents related to cars as it can be used as an evidence for future needs in order to avoid problems that can cause losses to the company's financial condition.

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